



CIN - U40108CT2003SGC015820

GST No. - 22AADCC5773E1ZX

CHHATTISGARH STATE POWER TRANSMISSION COMPANY LIMITED

छत्तीसगढ़ स्टेट पावर ट्रांसमिशन कंपनी लिमिटेड

(C.G. Govt. Undertaking) (छत्तीसगढ़ भासन का एक उपक्रम)

CHHATTISGARH STATE LOAD DESPATCH CENTRE: RAIPUR

छत्तीसगढ़ राज्य भार प्रेशण केन्द्र, रायपुर

दूरभाष PHONE : 0771- 2574172 ,

Web Site : www.sldccg.com

फैक्स FAX NO. 0771-2574174.

email- csebsldc@sldccg.com

Ref: 03-02/SLDC -Enq.- 287/ 431

Raipur, Dtd. 19 JUN 2019

To,

Sub: **Enquiry for supply of A-4 size (75 GSM) photocopy paper.**

Dear Sir,

Please quote your lowest rate for the supply of materials as per the schedule. Your offer should be in accordance with the following conditions of tendering for the supply of materials.

- (1) **Due Date & Validity:** - Your offer should reach in this office through post by 3:30 PM on date **09.07.2019 (Tuesday)** and should remain open/valid for acceptance for a period of 120 days from the date of opening. Validity of your offer should be clearly mentioned. Quotation received after the date fixed for receipt will not be considered and shall be returned to the parties un-opened.

The quotation should be sealed and shall have prominently super scribed on its cover the work, tender specification number, due date of opening, name, address of bidder with phone & mobile numbers for contact and shall be addressed to **"THE EXECUTIVE DIRECTOR (LD), SLDC, CSPTCL, RAIPUR"**. In case of failing then quotations will be rejected. Even otherwise the Company reserves the right to accept or reject any or all of the quotations without assigning any reasons thereof.

- (2) **Prices:-** The prices quoted by you shall be firm in Rupees, inclusive of all charges like P&F, freight etc. for the delivery of goods F.O.R. "O/o E. D., SLDC, Raipur", Distt. Raipur. In case extra charges are applicable over the above quoted prices, the same should be clearly mentioned separately. **If nothing is mentioned about any of the above the same should be treated inclusive of all and no further correspondence in this regard will be entertained.** It is compulsory for the parties to dispatch the materials on the freight paid basis.
- (3) **Payment:-** Subject to deduction, if any, 100% payment of the goods will be made within 30 days on the receipt of goods in good conditions. All Bank commission charges will be borne by you. Other terms of payment will not be acceptable.
- (4) **Delivery:** - The goods are required urgently and hence preference will be given to Ex-stock or with shorter delivery period. **The period of delivery should not more than 15 days after the receipt of order.**
- (5) **Consignee:-** The E.E.(O), O/o E.D.(SLDC),CSPTCL, Danganiya, Raipur.
- (6) **Penalty:-** The time for and the date of delivery of stores stipulated in the order will be deemed to be the essence of the tender. In case of any delay in execution of the order, the Company

may at its option either (i) recover from the supplier as penalty sum of 0.5% of the price of any stores undelivered up to maximum of 10% (ii) To cancel the order without any liability (iii) To purchase the materials elsewhere at the risk of supplier. In case of suppliers not honouring the order for some reason or other, the Company may debar for future supply.

- (7) **Postal Delay:** - The Company shall not be responsible for any postal delay in any case whatever. The tenderer are requested to make sure that the quotations are submitted in time.
- (8) **Acceptance/Rejection:** - The undersigned reserved the right to increase/decrease the quantity of items required and accept/reject and offer wholly/partially or accept of any of the tenders considered advantageous to the Company without assigning any reasons whatsoever.
- (9) Quotation shall be opened on the due date at 4.00 PM in the presence of the tenderers or their authorized representative whatsoever may be present. If the due date of opening/submission of quotations is declared a holiday by the Govt. or local administration, it will be automatically be shifted to the next working day for which no prior intimation shall be given.
- (10) **Dispute/Jurisdiction** :- Any dispute or difference arising out of contract shall be subject to the jurisdiction of Court at Raipur C.G. only.

Encl: One Schedule

Thanking you,

Yours faithfully,



Executive Engineer (Office)
O/o ED (LD), CSPTransCL, Raipur

Schedule

S.No.	Particulars	Qty.	Rate for per reams	GST Rate Per ream (INR)	rate per ream including GST (INR)	Total rate for 125 ream including GST (INR)
	(a)	(b)	(c)	(d)	(e = c+d)	(f = e*b)
01	A-4 Size photocopy paper (75 GSM) JK Copier	125 reams				

Total amount in words Rs.....



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